



Job Description: VOCA Family Law Attorney-Colorado Springs, CO

Location: Colorado Springs, CO

Classification: Non-Exempt (Full-time)

Reports To: Family Law Supervising Attorney, Colorado Springs Office

Salary Range: \$59,060 - \$99,049 (Commensurate based on experience)

ORGANIZATION OVERVIEW:

Colorado Legal Services (CLS) is Colorado's statewide nonprofit legal aid program, with thirteen offices providing civil legal assistance to low-income Coloradans throughout the state. CLS provides free legal assistance in a broad variety of legal areas, including family law, eviction defense, consumer protection, services to survivors of serious crime and human trafficking, and many others.

CLS has strengthened lives, assisted families, and supported communities -- one person at a time for over 90 years. We are committed to providing high-quality, free legal advice and representation to eligible individuals throughout Colorado. We have a long history of successful high impact and advocacy. CLS strives to bring about substantive, transformational change in the lives of those we serve.

POSITION SUMMARY

The Attorney position at the CLS Colorado Springs Office requires a candidate with a strong background in domestic relations and family law, as well as excellent research and writing skills. This position is funded by the VOCA grant (Victims of Crime Act). The ideal candidate must be capable of building positive relationships with clients and colleagues and have a passion for assisting individuals in navigating challenging situations.

As a member of a multidimensional team, the VOCA Attorney will contribute their expertise to achieve the best possible outcomes for clients. It is crucial that the ideal candidate remains up to date with the latest developments in family law and applies this knowledge to effectively support clients.

In summary, the VOCA Attorney role presents an exciting opportunity for a dedicated and passionate family law professional to make a significant impact on the lives of clients at the CLS Colorado Springs Office.

This position will require in-person court appearances and in-office hours in the CLS Colorado Springs Office.

ESSENTIAL DUTIES:

- Independently managing an active caseload of domestic relations cases, including civil protection orders, divorce actions, and cases related to the allocation of parental responsibilities.
- Provide trauma-informed representation to victims of domestic violence and sexual assault.
- Display patience, empathy, and sound judgment while providing clear and transparent communication to clients, managing their expectations effectively.



- Deliver sound legal counsel and exceptional advocacy that aligns with program objectives and meets the standards set forth by CLS Case handler guidelines.
- Develop and implement strategies designed to achieve clients' objectives.
- Perform client and witness interviews, carry out thorough case investigations, and draft necessary legal documents and pleadings.
- Ensure comprehensive and current documentation in case management systems is maintained.
- Collaborate and jointly represent clients with other CLS attorneys and paralegals, as needed.
- Provide high-level production support on a spectrum of family law cases.
- Advocate for clients through skillful litigation, engage in genuine good-faith negotiations, and uphold ethical and diligent representation on their behalf.
- Establish relationships and connections with client-eligible communities and local partner agencies, including those that provide support to survivors of domestic violence.
- Participate in program meetings as assigned.
- Collaborate with domestic violence advocates and CLS staff to devise effective approaches for providing suitable training to domestic violence providers and attorneys.
- Travel to appropriate locations within the 4th judicial district, as necessary.
- May perform additional tasks, administrative work, or responsibilities as needed to meet the needs of the organization, or as assigned by supervisor and manager.

REQUIRED QUALIFICATIONS:

- Valid license to practice law in the state of Colorado is required.
- Excellent written and verbal communication skills are essential.
- Must be detail-oriented with strong critical thinking and analytical skills.
- Ability to adjust priorities as requirements change is necessary.
- Excellent time management skills are a must.
- Basic proficiency in Office 365 is expected.

PREFERED QUALIFICATIONS:

- Proficiency in both English and Spanish is desired.
- Experience working with vulnerable populations is preferred.
- Knowledge in domestic relations casework.

COMPENSATION AND BENEFITS:

We offer a generous benefits plan that includes 100% employee paid Health insurance, Vision Service Plan – Vision insurance, and Delta Dental insurance, life insurance, long-term disability insurance, (EAP) Employee Assistance Program, Dependent Care and Medical Flexible spending accounts, and 403(b)



retirement account. Additionally, CLS offers a \$350.00 monthly stipend (to be used as you chose), generous Paid Time-off and 11.5 paid holidays per year. CLS values its employee's commitment to working hard work for the population we serve and recognizes the importance of work/life balance; therefore, we offer flexible work schedules, hybrid work arrangements, promotes and fosters a diverse, inclusive, equitable and psychological safe work environment; striving to be a "Best Place to Work" in Colorado.

HOW TO APPLY:

Please email a copy of your resume and cover letter to hiring@colegalserv.org. Please type "VOCA Attorney-Colorado Springs" in the subject line.

OUR COMMITMENT TO DEIB:

CLS embraces diversity, equity, inclusion, and belonging as an Equal Opportunity Employer in a serious way. We are committed to building a workforce that respects and seeks to empower each individual and represents a variety of diverse cultures, perspectives, skills, and experiences within our workforce. We encourage all qualified candidates to apply for this position.