



**Job Title:** Domestic Violence Prevention Attorney

**Location:** Pueblo

**Classification:** Exempt

**Reports To:** Reports to Managing Attorney

**Salary Range:** \$66,422 to \$108,111 plus \$4,200 yearly stipend. Salary commensurate with experience.

**Organization Overview:**

Colorado Legal Services (CLS) is Colorado’s statewide nonprofit legal aid program, with thirteen offices providing civil legal assistance to low-income Coloradans throughout the state. CLS provides free legal assistance in a broad variety of legal areas, including family law, public benefits, eviction defense, consumer protection, services to survivors of serious crime and human trafficking, and many others.

CLS has strengthened lives, assisted families, and supported communities—one person at a time for over 90 years. We are committed to providing high-quality, free legal advice and representation to eligible individuals throughout Colorado. We have a long history of successful impact and advocacy. CLS strives to bring about substantive, transformational change in the lives of those we serve.

**Position Summary:**

Working under the supervision of the Managing Attorney the Domestic Violence Prevention Attorney shall take a holistic approach and provide advice, brief services, and/or full representation to clients who have experienced or may become subject to domestic violence, most often in domestic relations matters.

The Domestic Violence Prevention Attorney shall become proficient in obtaining and defending Civil Protection Orders to ensure that victims’ rights and safety are preserved. The attorney shall also become proficient in domestic relations matters (including but not limited to Uniform Child Custody Jurisdiction Enforcement Act (UCCJEA), dissolution of marriage and allocation of parental responsibilities).

The attorney, along with coworkers, shall also conduct education and outreach and build and maintain relationships with community partners and organizations.

The attorney shall also work closely with the domestic violence paralegal, Client Support Services social worker and the Language Access provider in the provision of an interdisciplinary holistic approach to services.

**Essential Duties:**

- Assume an active caseload of domestic relations cases, including civil protection orders, dissolution of marriage actions, and allocation of parental responsibilities actions.
- Represent clients in court and before administrative agencies and collaborate with other CLS attorneys



and paralegals, as needed.

- Provide legal advice and high-quality representation in accordance with program priorities and CLS Casehandler Standards.
- Demonstrate trauma informed care, patience, empathy, sound judgment and common sense in all client communications.
- Conduct client and witness interviews, engage in thorough case investigation, and prepare legal documents, pleadings, and discovery.
- Ensure comprehensive and current documentation of client case notes.
- Maintain thorough and up-to-date records (including timekeeping) in case management systems;
- Consult and co-counsel with other CLS attorneys and paralegals, when appropriate.
- Effectively and zealously litigate on behalf of clients, negotiate in good faith, and ethically and diligently work on the client's behalf, while effectively managing client expectations.
- Develop relationships with client-eligible communities and local partner agencies, including providers of services to seniors and survivors of domestic violence.
- Make presentations to court personnel, community members and organizations.
- Attend program meetings, as assigned.
- Together with domestic violence advocates and CLS staff, develop strategies for providing appropriate training of domestic violence providers and attorneys.

#### **Required Qualifications:**

- Valid license to practice law in the state of Colorado or ability to obtain a Colorado license as soon as practicable.
- Excellent written and verbal communication skills.
- Detail-oriented with strong critical thinking, analytical, and time management skills.
- Must be collegial and be a team player.

#### **Preferred Qualifications:**

- Spanish speaking is a plus.
- Ability to reprioritize as needs shift.
- Demonstrating understanding and compassion towards the societal challenges and financial struggles faced by individuals who are economically disadvantaged and/or elderly is crucial.
- Must be dedicated to principles of Diversity Equity and Inclusion; be sensitive to the unique challenges faced by the elderly, developmentally disabled; and those with physical and mental challenges; be especially cognizant of the impact of trauma upon clients and the application and use of trauma informed care.

#### **Compensation and Benefits:**

We offer a generous plan that includes 100% employer paid premiums for employee health, dental, vision, life, and long-term disability insurance as well as partial employer paid premiums for spouses/dependents, based on a sliding scale. We also offer Dependent Care and Medical Flexible spending accounts, a 403(b) retirement account, and an Employee Assistance Program (EAP). Additionally, CLS offers a \$350.00 monthly stipend (to be used as you choose), generous paid time-off and 12.5 paid holidays per year. CLS values its employees' commitment to working hard for the population it serves and recognizes the importance of



work/life balance; therefore, we offer flexible work schedules and hybrid work arrangements as appropriate. We promote and foster a diverse, inclusive, equitable, and psychologically safe work environment, striving to be a “Best Place to Work” in Colorado. [Please note that the starting salary for law graduates who have not yet passed the bar is \\$65,422.](#)

**How to Apply:**

Please email a copy of your resume and cover letter to [hiring@colegalserv.org](mailto: hiring@colegalserv.org). Please include “**Domestic Violence Prevention Attorney – Pueblo**” in the subject line.

**Note:** Please mention how you heard about the job announcement in your email.

Please no solicitations from recruitment firms.

**Our Commitment to Diversity, Equity, Inclusion, and Belonging:**

CLS embraces diversity, equity, inclusion, and belonging as an Equal Opportunity Employer. We are committed to building and retaining a workforce that respects and empowers each individual and represents a variety of diverse cultures, perspectives, skills, and experiences. We encourage all qualified candidates to apply for this position.